

January Board Meeting Agenda

Skyline Math and Science Academy
 2600 26th Ave S suite 100, Minneapolis, MN 55406
 Phone: (612) 200-9916 Website: www.sklyinemsa.org

January 27, 2025
 5:30 PM
 In-Person

Mission:

Our mission is to provide a high-quality academic environment in a twenty-first century school setting which creates and improves student learning, closes the achievement gap and partners directly with students and their families.

Vision:

Our vision is to create learning opportunities and to bridge the gap for underprivileged students regardless of their socio-economic differences. Our ultimate objective is to produce students who are educated, prepared and who can contribute to American society and become global citizens.

Call to order: Yonis Abdi called the meeting to order at **5 PM** on **01.27.2025**.

I. Attendance (Secretary)

Board Members Present or Absent:

Name	July	August 26	September 30	October 28	November 25	December	January	February	March	April	May	June
Jibril Omar (Vice-Chair)		P	P	P	P		P					
Abdirahim Haji (Member)		P	P	P	P		P					
Yonis Abdi (Chair)		P	P	P	P		P					
Khalid Warsame (Secretary)		P	P	A	A		A					
Ayan Mohamud (Treasurer)		P	P	P	P		P					

Guests and Community Members Present:

Name	Position/Role
NA	NA

II. Declaration of Conflicts of Interest

The board chair, Mr. Yonis, asked for a declaration of conflict of interest at the beginning of the meeting. No conflicts were declared by any members present.

III. Public Comment

No Public Comments

I. Consent Agenda

Action Item:

Motion: Move to approve the January 27, 2025, Board Agenda and the November 25, 2024, Board Meeting Minutes.

Made by: Y. Abdi Seconded by: A. Mohamud

Discussion:

Vote: 4 Yea: 4 Nay: 0 Abstain: 1

Roll Call Vote	Yea/Nay/Abstain
Jibril Omar	YEA
Abdirahim Haji	YEA
Yonis Abdi	YEA
Khalid Warsame	ABSENT
Ayan Mohamud	YEA

Decision:

I. Reports/Presentations/Updates/Discussions

Subject/Presenter	Academic Report/Contract Goals Update
Discussion	Shared at the annual meeting.

IV. New Business

A. School Leader Evaluation Process

Review and approve the process in place for evaluating the school leader.

Made by: A. Mohamud Seconded by: J. Omar

Discussion: The board discussed the importance of aligning the school leader evaluation process with the school’s academic goals and contract expectations. Members emphasized that the process should be clear, objective, and focused on promoting continuous improvement in leadership performance.

Vote: 4 Yea: 4 Nay: 0 Abstain: 1

Roll Call Vote	Yea/Nay/Abstain
Jibril Omar	YEA
Abdirahim Haji	YEA
Yonis Abdi	YEA
Khalid Warsame	ABSENT
Ayan Mohamud	YEA

Decision:

B. Letter of Concern

1. Review Letter of Concern from the Guild

C. Resignation of Board Member

Action Item:

Made by: Y. Abdi Seconded by: J. Omar

Discussion: The board reviewed the Letter of Concern from the Guild, acknowledging the issues raised and discussing potential steps to address them. Members agreed on the importance of responding promptly and collaboratively to maintain a strong relationship with the Guild. Regarding the resignation of the board member, the board discussed the impact of the departure on board operations and quorum requirements. While expressing appreciation for the member’s contributions, the board emphasized the need to recruit a replacement to ensure continued governance effectiveness.

Vote: 4 Yea: 4 Nay: 0 Abstain: 1

Roll Call Vote	Yea/Nay/Abstain
Jibril Omar	YEA
Abdirahim Haji	YEA
Yonis Abdi	YEA
Khalid Warsame	ABSENT
Ayan Mohamud	YEA

Decision:

D. Appointment of New Teacher Board Member Mubarak Saleban.

Motion: Move to approve Mubarak Saleban as the new Teacher Board Member. This term is set to expire June 30, 2025.

Made by: Y. Abdi Seconded by: A. Haji

Discussion: The board discussed the appointment of Mubarak Saleban as the new Teacher Board Member, highlighting his qualifications, experience, and dedication to supporting the school’s mission. Members emphasized the importance of having teacher representation on the board to provide valuable insights from an educator’s perspective. The board expressed confidence that Mr. Saleban’s contributions would enhance decision-making and strengthen the school community.

Vote: 4 Yea: 4 Nay: 0 Abstain: 1

Roll Call Vote	Yea/Nay/Abstain
Jibril Omar	YEA
Abdirahim Haji	YEA
Yonis Abdi	YEA
Khalid Warsame	ABSENT
Ayan Mohamud	YEA

Decision:

Executive Director's Report

A. Enrollment Update:

Current enrollment stands at 280 students across both school campuses. The enrollment process remains an ongoing priority, with continued efforts to reach the school’s enrollment goals.

B. PIP Update:

The board chair, Yonis Abdi, has submitted the Performance Improvement Plan (PIP) to the Guild. The school is awaiting feedback, which will guide the next steps for addressing the Guild’s recommendations and ensuring compliance with performance benchmarks.

C. Other/General:

The Executive Director is organizing a Family Engagement Night aimed at strengthening the connection between families and the school community. This event aligns with the school’s strategic initiative to promote its vision and mission, fostering greater awareness and support within the broader community.

V. Treasurer Report

A. Financials Report and Update

B. Approve Financial Report

Action Item: Review and approve the financial report for November and December.

Made by: Y. Abdi Seconded by: A. Mohamud

Discussion: The board reviewed the financial reports for November and December, noting the school’s current financial position and budget performance. Key highlights included stable revenue streams, controlled expenditures, and progress toward financial goals. Members discussed the importance of maintaining fiscal responsibility, especially in light of ongoing enrollment efforts and operational needs.

Vote: 4 Yea: 4 Nay: 0 Abstain: 1

Roll Call Vote	Yea/Nay/Abstain
Jibril Omar	YEA
Abdirahim Haji	YEA
Yonis Abdi	YEA
Khalid Warsame	ABSENT
Ayan Mohamud	YEA

Decision:

VI. Policy Review

A. The following policies are ready to be reviewed and approved. Please read and make edits/suggestions prior to the meeting.

Action Item:

Motion: Move to approve the following policies:

1. Conflict of Interest
2. Whistleblower Policy
3. Fixed Assets Policy
4. Student Electronic Devices Policy
5. School Board Member Development Policy

Made by: A. Haji Seconded by: Y. Abdi

Discussion: The board reviewed the proposed policies, emphasizing their importance in ensuring compliance, transparency, and accountability across school operations. Members discussed key aspects of each policy, including the Conflict of Interest Policy’s role in maintaining ethical governance, the Whistleblower Policy’s protection for individuals reporting misconduct, and the Fixed Assets Policy’s guidelines for asset management. Additionally, the Student Electronic Devices Policy was noted for its relevance in promoting responsible technology use, while the School Board Member Development Policy aims to support continuous growth and effective leadership within the board.

Vote: 4 Yea: 4 Nay: 0 Abstain: 1

Roll Call Vote	Yea/Nay/Abstain
Jibril Omar	YEA

Abdirahim Haji	YEA
Yonis Abdi	YEA
Khalid Warsame	ABSENT
Ayan Mohamud	YEA

Decision:

B. Read the following policies for approval at the October board meeting. Please read and make edits/suggestions prior to the meeting.

1. Out of State Travel
2. Student Journalist Policy

VII. Board Training

- A. Board members will watch the following videos prior to the February 24, 2025, board meeting.
 1. Conduct a Board Election [4.3.9.1: Conduct a Board Election Video](#)
 2. Financial Oversight of Cash Flow: [NEO - Conduct Financial Oversight of Cash Flow \(1-14-22\)-720p-220114.mp4](#)
 3. Looking at Data Questions for the Board of Directors [4.3.10.1: Looking at Data Questions for the Board of Directors Video](#)
- B. An IDI consultant will facilitate training at the February board meeting on the above topics.

New Board Member Training			
Board Member Name	Charter School Board's Role and Responsibilities (Topic, trainer and date)	Open Meeting Law (trainer and date)	Data Practices Law Completed (Topic, trainer and date)
NA			

Annual Training			
Board Member Name	Training Topic	Date of Training	Trainer
Abdirahim Haji	The Role of Charter School Boards in Effective Governance Open Meeting Law Develop an Effective Authorizer Relationship	10.28.23	Marcy Myers, Instructional Designs, Inc.
Yonis Abdi	The Role of Charter School Boards in Effective Governance Open Meeting Law Develop an Effective Authorizer Relationship	10.28.23	Marcy Myers, Instructional Designs, Inc.
Ayan Mohamud	The Role of Charter School Boards in Effective Governance Open Meeting Law Develop an Effective Authorizer Relationship	10.28.23	Marcy Myers, Instructional Designs, Inc.
Jibril Omar			
Khalid Warsame			
Abdirahman Abdulle	The Role of Charter School Boards in Effective Governance Open Meeting Law Develop an Effective Authorizer Relationship	10.28.23	Marcy Myers, Instructional Designs, Inc.

VIII. Closed Meeting: Personnel Matter

This was an opportunity that the school general counsel talked to the board about a personnel matter. It was a closed meeting time.

IX. SOD Resolution Approval:

Made by: Y. Abdi Seconded by: A. Haji

Discussion: The board discussed the (SOD) resolution, acknowledging the financial challenges faced by the school and the importance of implementing measures to address the deficit.

Members reviewed the key components of the resolution, which outlines strategies for improving the school’s financial health, including budget adjustments, enrollment growth, and expense management. The board expressed confidence that the resolution aligns with the school's long-term financial sustainability plan and reflects a commitment to meeting state requirements and it was signed by the board chair, Yonis Abdi.

Vote: 4 Yea: 4 Nay: 0 Abstain: 1

Roll Call Vote	Yea/Nay/Abstain
Jibril Omar	YEA
Abdirahim Haji	YEA
Yonis Abdi	YEA
Khalid Warsame	ABSENT
Ayan Mohamud	YEA

Decision:

X. Announcements & Adjournment

Motion: to adjourn the meeting at 6:45 PM

Made by: Y. Abdi Seconded by: A. Haji

Discussion: Before adjourning, the board reviewed upcoming events and key dates, including the next scheduled board meeting and any pending action items requiring follow-up. Members were reminded to stay engaged with enrollment efforts, financial oversight, and policy implementation. Appreciation was expressed for everyone’s contributions to the meeting, and the importance of maintaining momentum on strategic initiatives was emphasized.

Vote: 4 Yea: 4 Nay: 0 Abstain: 1

Roll Call Vote	Yea/Nay/Abstain
Jibril Omar	YEA
Abdirahim Haji	YEA
Yonis Abdi	YEA
Khalid Warsame	ABSENT
Ayan Mohamud	YEA

Decision:

