



Guests and Community Members Present:

Name	Position/Role
Jim Zacchini	The MN Guild Authorizer Director

II. Declaration of Conflicts of Interest

The board chair, Mr. Yonis, asked for a declaration of conflict of interest at the beginning of the meeting. No conflicts were declared by any members present.

III. Public Comment

Jim Zacchini presented to the board for approximately 10 minutes, discussing the Performance Improvement Plan (PIP). He highlighted key areas where the school needs to focus on improvement and emphasized the importance of understanding these challenges moving forward.

IV. Consent Agenda

Action Item:

Motion: Move to approve the September 30, 2024, Board Agenda and the August 26, 2024, Board Minutes.

Made by: Y. Abdi

Seconded by: K. Warsame

Discussion:

Vote: 5

Yea: 5

Nay: 0

Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
Jibril Omar	YEA
Abdirahim Haji	YEA
Yonis Abdi	YEA
Khalid Warsame	YEA
Ayan Mohamud	YEA

Decision:

V. Reports/Presentations/Updates/Discussions

Subject/Presenter	Academic Report : MCA Update
Discussion	Mr. Abdi presented the MCA (Minnesota Comprehensive Assessments) results to the board, providing an overview of



	the school's performance. He engaged the board in a discussion about the outcomes, highlighting key areas of achievement and identifying opportunities for growth moving forward.
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VI. New Business

A. Sign and submit Assurance of Compliance and Mandated Reporting.

Mr. Abdi completed the signing and submission of the Assurance of Compliance and Mandated Reporting forms, ensuring the school's adherence to legal and regulatory standards.

B. Sign and submit the Annual Charter School Assurances.

Mr. Abdi signed and submitted the Annual Charter School Assurances, confirming that the school remains in compliance with all charter requirements.

C. Appoint data practice officials

1. RA - Responsible Authority

The board directed Mr. Abdi to appoint the data practice officials, assigning key roles for data governance and protection within the school.

2. DPCO - Data Practices Compliance Officer

Mr. Abdi was appointed as the Responsible Authority (RA), overseeing data management and ensuring compliance with relevant data practices laws.

3. DPA - Designated Person Authority

Mr. Abdi was assigned the role of Data Practices Compliance Officer (DPCO), responsible for ensuring that all data practices are followed in accordance with state regulations.

D. Share Board Development Plan

The board approved the Board Development Plan in this meeting as well.

E. Designate Identified Official with Authority (IOwA) for Education Identity Access Management

Mr. Abdi was selected and designated as the Identified Official with Authority (IOwA), granting him responsibility for managing education identity access within the state's system.

VII. Executive Directors Report

A. Enrollment Update

Enrollment is currently at 302 students, a significant improvement compared to previous years. The school has made great strides in attracting students, and the success of the online program has played a key role in positioning the school favorably in the community.

B. Staffing Update

Skyline retained all of its teachers from the previous year except for one who did not return. This strong teacher retention rate is a positive sign of stability and commitment among the staff.

C. Annual Report Update

The Annual Report is scheduled to be reviewed and approved at the upcoming board meeting, ensuring the school's compliance and transparency for the year.



D. Other/General

Parent Night is coming up soon, providing an opportunity to engage families further. Additionally, Quarter 1 will conclude on October 25th, marking the end of the first phase of the academic year.

VIII. Treasurer Report

A. Financials Report and Update

Mr. Abdi presented the financial report during the meeting, highlighting that Skyline Math and Science Academy is in a stronger financial position compared to this time last year, with higher student enrollment contributing to the improvement. However, the previous year posed challenges due to inflation and a persistent shortage of teachers, which has continued for the last three years following COVID-19. These challenges have led to the school projecting (SOD) for this year. A plan to address the deficit has already been submitted to the (MDE). A revised budget will be prepared later this month to reflect the higher student enrollment.

B. Approve Financials Report

The financial report presented by Mr. Abdi was reviewed and approved.

Action Item:

Motion: Move to approve the financial report from August.

Made by: K. Warsame

Seconded by: Y. Abdi

Discussion:

Vote: 5

Yea: 5

Nay: 0

Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
Jibril Omar	Yea
Abdirahim Haji	Yea
Yonis Abdi	Yea
Khalid Warsame	Yea
Ayan Mohamud	Yea

Decision:

IX. Policy Review

A. The following policies are ready to be reviewed and approved. Please read and make edits/suggestions prior to the meeting.

Action Item: Review and approve policies

Motion: Move to approve the following policies

1. Equal Education Opportunity Policy



Made by: A. Haji

Seconded by: K. Warsame

Discussion:

Vote: 5

Yea: 5

Nay: 0

Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
Jibril Omar	Yea
Abdirahim Haji	Yea
Yonis Abdi	Yea
Khalid Warsame	Yea
Ayan Mohamud	Yea

Decision:

X. Read the following policies for approval at the October board meeting. Please read and make edits/suggestions prior to the meeting.

1. Policy Review
2. Public Data Access Policy

XI. Board Training

A. Respond to Data Requests

1. Watch the video prior to the meeting. [Respond to Data Requests Quiz.pptx](#)
2. During the meeting members will:
 - a) Review the video summary key points together and logical next steps. [Respond to Data Requests Key Points](#)
 - b) Take the quiz together. [Respond to Data Requests Quiz.pptx](#)

New Member Training			
New Board Member Name	Board's Role and Responsibilities	Open Meeting Law	Data Practices law
NA			



Annual Training			
Continuing Board Member Name	Date of Training	Training Topic	Presenter
Jibril Omar			
Abdirahmim Haji			
Yonis Abdi			
Khalid Warsame			
Ayan Mohamed			
Abdirahman Abdulle			

XII. Announcements

Board members will watch these videos: They can be found via this link: [August Videos](#)

- A. The Role of Charter School Boards in Effective Governance
- B. Open Meeting Law
- C. Develop an Effective Authorizer Relationship

Board members will review and discuss the 3 videos at the October 28, 2024, board meeting with an IDI consultant .

Board members will take the quiz together at the October 28, 2024, board meeting.

XIII. Adjournment

Motion: Move to adjourn the meeting at 6:30 PM.

Made by: Y. Abdi

Seconded by:

Discussion

Vote: 5

Yea: 5

Nay: 0

Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
Jibril Omar	Yea
Abdirahim Haji	Yea
Yonis Abdi	Yea



Khalid Warsame	Yea
Ayan Mohamud	Yea