



June Board Meeting Agenda

Skyline Math and Science Academy
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(US) +1 435-708-1226 PIN: 986 036 988#

June 24, 2024

5:00 PM

In-Person

Mission:

Our mission is to provide a high-quality academic environment in a twenty-first century school setting which creates and improves student learning, closes the achievement gap and partners directly with students and their families.

Vision:

Our vision is to create learning opportunities and to bridge the gap for underprivileged students regardless of their socio-economic differences. Our ultimate objective is to produce students who are educated, prepared and who can contribute to American society and become global citizens.

Call to order: Yonis Abdi called the meeting to order at 5:00 PM on 06-24-2024.

I. Attendance (Secretary)

Board Members Present or Absent:

Name	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	Apr	May	June
Abdirhman Abdulle			Present	Present	Present		Present	Present	Present			Present



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Yonis Abdi			Present	Present	Present		Present	Present	Absent			Present
Khalid Warsamec			Present	Present	Present		Present	Present	Present			Present
Abdirahim Haji							Present	Present	Present			Present
Jibril Omar							Present	Present	Present			Present
Ayan Mohamud							Present	Present	Present			Present

Guests and Community Members Present:

Name	Position/Role
Jim Zacchini	MN Guild Authorizer E.D
Ukee Dozier	School Accountant

II. Declaration of Conflicts of Interest

The Board Chair, Yonis Abdi, asked if any conflicts of interest existed. All board members confirmed that there were no conflicts of interest.

III. Public Comment

No public comments were made.

IV. Approval of Agenda:

Action Item: Approval of June 24, 2024, Board Meeting Agenda.

Motion: Move to approve the June 24, 2024, board meeting agenda.

Made by: K. Warsame

Seconded by: A. Haji

Discussion:

Vote: Yea: 5 Nay: 0 Abstain:0

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	Yea
2. Ayan Mohamud (Treasurer, Community Member)	Yea
3. Abdirahim Haji (Community Member)	Yea
4. Khalid Warsamic (Secretary, Teacher)	Yea
5. Jibril Omar (Vice Board Chair, Community Member)	Yea



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Decision:

V. Approval of Minutes

Action Item: Approval of May 27, 2024, Board Minutes.

Motion: Move to approve the May 27, 2024, board minutes.

Made by: Y. Abdi

Seconded by: K. Warsame

Discussion

Vote: Yea: 5 Nay: 0 Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	Yea
2. Ayan Mohamud (Treasurer, Community Member)	Yea
3. Abdirahim Haji (Community Member)	Yea
4. Khalid Warsamic (Secretary, Teacher)	Yea
5. Jibril Omar (Vice Board Chair, Community Member)	Yea

Decision:

VI. Reports/Presentations/Updates/Discussions

Subject/Presenter	Academic Report: NWEA Summary
Discussion	The board discussed the recent NWEA assessment results, noting positive trends in student growth while identifying key areas that require additional support and intervention to meet academic goals.
Subject/Presenter	Abdi
Discussion	
Subject/Presenter	
Discussion	

VII. Board Planning Team

A. Election Results

VIII. New Business

A. Results of staff satisfaction survey: The results of the staff satisfaction survey were presented, showing overall positive feedback with some concerns regarding more outreach and resending of the surveys again.

B. Board self-evaluation results: The self-evaluation results highlighted the board’s strengths in governance and strategic planning, while also pointing out the need for enhanced communication and member engagement to further improve board effectiveness.

C. Approve board development draft for FY25: The board reviewed the development plan for FY25, emphasizing the importance of ongoing professional



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development for all members. A timeline for implementing the proposed training sessions and workshops was discussed.

D. Approve board calendar for FY25

Action Item: Approval board development plan and calendar.

Motion: Move to approve the board development draft and calendar for FY25.

Made by: A. Mohamud

Seconded by: A. Omar

Discussion

Vote:5 Yea: 5 Nay: 0 Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	Yea
2. Ayan Mohamud (Treasurer, Community Member)	Yea
3. Abdirahim Haji (Community Member)	Yea
4. Khalid Warsamic (Secretary, Teacher)	Yea
5. Jibril Omar (Vice Board Chair, Community Member)	Yea

IX. Executive Directors Report

A. Enrollment Update: The enrollment update indicated stable growth, with a slight increase in student numbers for the upcoming term. The board discussed strategies to maintain and potentially increase enrollment through targeted outreach efforts through the new online school.

B. Faculty Retention: Faculty retention rates were examined, with discussions centered on the factors contributing to teacher turnover. The board considered implementing new incentives and support systems to improve retention rates.

C. Other/General

X. Treasurer Report

A. Financials Report and Update

Action Item: Review and approve the financial report for May.

Motion: Move to approve the financial report from May.

Made by: K. Warsame

Seconded by: Y. Abdi

Discussion: School accountant Ukee Dozier presented the end-of-year financial balance, the new budget for the 2024-2025 school year, and the anticipated deficit the school will face in the upcoming year. In response, the school has developed a conservative budget plan aimed at offsetting the deficit and achieving a balanced budget for the 2024-2025 academic year.

Although this process has been challenging, the collaborative efforts of the accountant, the board, and the executive director have been instrumental in making it a success.

Vote:5 Yea: 5 Nay: 0 Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	Yea
2. Ayan Mohamud (Treasurer, Community Member)	Yea



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3. Abdirahim Haji (Community Member)	Yea
4. Khalid Warsamic (Secretary, Teacher)	Yea
5. Jibril Omar (Vice Board Chair, Community Member)	Yea

Decision:

XI. Policy Review

A. The following policies are ready to be reviewed and approved.

Action Item: Review and approve policies

Motion: Move to approve the following policies:

- Visitor to School Building and Site Policy:

The board reviewed and discussed the policies on school visitors and Section 504 accommodations, ensuring they are up to date with current regulations. Minor revisions were suggested to improve clarity and implementation procedures.

- Education of Students with Disabilities Under Section 504 of the Rehabilitation Act Policy

Made by: K. Warsame

Seconded by: J. Omar

Discussion:

Vote:5 Yea: 5 Nay: 0 Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	Yea
2. Ayan Mohamud (Treasurer, Community Member)	Yea
3. Abdirahim Haji (Community Member)	Yea
4. Khalid Warsamic (Secretary, Teacher)	Yea
5. Jibril Omar (Vice Board Chair, Community Member)	Yea

Decision:

B. Read the following policies for approval at the May board meeting. Please read and make edits/suggestions prior to the meeting.

1. Online Learning Policy
2. Field Trip Policy
3. Wireless Device and Distracted Driver Policy

XII. Board Training

A. **Financial Management:** Adopt a Budget

1. All members will watch the video: [Adopt the Budget \(1-13-22\)-720p-220113.mp4](#)
2. All members will take the quiz: [Adopt a Budget Quiz](#)

New Board Members	Met Requirement? Took the first training within 6 months of being seated and continued all 3 meetings within 12 months of being seated.
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New Board Member	Roles and Responsibilities	Financial Management	Employment Law
Jibril Omar	Evaluate Progress Towards Goals, March 25, 2024, MNCharterboard	Adopt a Budget, June 24, 2024, MNCharterboard	Evaluating the School Leader, January 29, 2024, MNCharterBoard
Abdirahim Haji	Evaluate Progress Towards Goals, March 25, 2024, MNCharterboard	Adopt a Budget, June 24, 2024, MNCharterboard	Evaluating the School Leader, January 29, 2024, MNCharterBoard
Ayan Mohamud	Evaluate Progress Towards Goals, March 25, 2024, MNCharterboard	Adopt a Budget, June 24, 2024, MNCharterboard	Evaluating the School Leader, January 29, 2024, MNCharterBoard
Continuing Board Member	Met Requirement? Continuing Board members need to receive at least one training annually.		
1. Yonis Abdi (Chair, Parent)	<ul style="list-style-type: none"> ● Adopting a World’s Best Workforce Plan, September 25, 2023, MNCharterBoard ● Approve the Annual Report and WBWF Summary Report, October 30, 2023, MNCharterBoard ● Evaluating the School Leader, January 29, 2024, MNCharterBoard ● Adopt a Budget, June 24, 2024, MNCharterboard 		
2. Mohamud Muse (Treasurer, Community Member)	<ul style="list-style-type: none"> ● Adopting a World’s Best Workforce Plan, September 25, 2023, MNCharterBoard ● Approve the Annual Report and WBWF Summary Report, October 30, 2023, MNCharterBoard ● Evaluating the School Leader, January 29, 2024, MNCharterBoard 		
3. Noor Abdilahi (Community Member)	<ul style="list-style-type: none"> ● Adopting a World’s Best Workforce Plan, September 25, 2023, MNCharterBoard ● Approve the Annual Report and WBWF Summary Report, October 30, 2023, MNCharterBoard ● Evaluating the School Leader, January 29, 2024, MNCharterBoard 		

