

April Board Meeting Minutes



Skyline Math and Science Academy 2600 26th Ave S suite 100, Minneapolis, MN 55406 Phone: (612) 200-9916 Website: www.sklyinemsa.org

> April 29, 2024 5:00 PM



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(US) +1 302-317-2253 PIN: 572 343 143#

Mission:

Our mission is to provide a high-quality academic environment in a twenty-first-century school setting, improving student learning, closing the achievement gap, and partnering directly with students and their families.

Vision:

Our vision is to create learning opportunities and bridge the gap for underprivileged students regardless of their socio-economic differences. Our ultimate objective is to produce students who are educated, prepared, and capable of contributing to American society and becoming global citizens.

Call to order: Board Chair Yonis Abdi called the meeting to order at 5:00 PM on April 29, 2024

I. Attendance (Secretary)



Board Members Present or Absent:

Name	July	August	September	Octobe r	Novembe r	Decem ber	January	Februa ry	March	April	May	June
Abdirhman Abdulle			Present	Present	Present		Present	Present	Present	Present		
Mohamed Muse			Present	Present	Present		Present	Resign ed				
Noor Abdilahi			Present	Present	Present		Present	Resign ed				
Yonis Abdi			Present	Present	Present		Present	Present	Absent	Absent		
Khalid Warsamec			Present	Present	Present		Present	Present	Present	Present		
Asad Muse			Absent	Absent	Absent		Remvoe d					
Abdirahim Haji							Present	Present	Present	Present		
Jibril Omar							Present	Present	Present	Present		[
Ayan Mohamud							Present	Present	Present	Present		

Guests and Community Members Present:

Name	Position/Role
N/A	N/A

II. Declaration of Conflicts of Interest

Board Chair Y. Abdi asked if there were any conflicts of interest. All board members confirmed that there were no conflicts.

III. Public Comment

No public comments were made.

IV. Approval of Agenda

Action Item: Approval of April 29, 2024, Board Meeting Agenda. Motion: Move to approve the April 29, 2024, Board Meeting Agenda. Made by: K. Warsame Discussion: None



Yea: 5	Nay: 0	Abstain: 0	
	Roll Call Vote		Yea/Nay/Abstain
Abdi (Chair, Par	cent)		Present
2. Ayan Mohamud (Treasurer, Community Member)			
3. Abdirahim Haji (Community Member)			Present
d Warsamic (Sec	Present		
Omar (Vice Boa	rd Chair, Commun	nity Member)	Present
	Abdi (Chair, Par Mohamud (Treas ahim Haji (Com d Warsamic (Sec	Roll Call Vote Abdi (Chair, Parent) Mohamud (Treasurer, Community ahim Haji (Community Member) d Warsamic (Secretary, Teacher)	Roll Call VoteAbdi (Chair, Parent)Mohamud (Treasurer, Community Member)ahim Haji (Community Member)

Decision:

V. Approval of Minutes

Action Item: Approval of March 25, 2024, Board Minutes

Motion: Approval of the March 25, 2024, Board Minutes.

Made by: Y. Abdi Seconded by: J. Omar

Discussion: March minutes were discussed and reviewed by all board members.

Vote: Yea: 5 Nay: 0 Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	Present
2. Ayan Mohamud (Treasurer, Community Member)	Present
3. Abdirahim Haji (Community Member)	Present
4. Khalid Warsamic (Secretary, Teacher)	Present
5. Jibril Omar (Vice Board Chair, Community Member)	Present
Desisions	

Decision:

VI. Reports/Presentations/Updates/Discussions

Subject/Presenter	Academic Update/Contractual Goals
Discussion	Updates on academic performance and progress towards contractual
E.D, Abdirahman	goals. E.D. discussed the MCA testing, NWEA testings and reports
Abdulle	cards for the final quarter.

VII. New Business

A. 2 policies that were approved in February have been updated with new numbers. Policy 208 Schools Tort Liability was changed to Policy 209 and Policy 708 Schools Transportation Policy was changed to 709. The change was made due to there already being a policy with those numbers.

B. Approve the revised bylaws

Action Item: Approve the revisions made to the bylaws

Motion: Move to approve the revisions made to the bylaws.

Made by: Y. Abdi Seconded by: A. Mohamud

Discussion: Revisions were recommended by the authorizer, reviewed by the approved and got approved.



Vote:	Yea: 5	Nay: 0	Abstain: 0	
		Roll Call Vote		Yea/Nay/Abstain
1. Yonis	s Abdi (Chair, Par	cent)		Present
2. Ayan	Mohamud (Treas	Present		
3. Abdirahim Haji (Community Member)				Present
4. Khali	d Warsamic (Sec	Present		
5. Jibril	Omar (Vice Boar	rd Chair, Commun	ity Member)	Present

Decision:

- C. Election Notice: Notice of the election shall be sent to eligible voters at least thirty (30) days prior to the election/meeting date. The notice will include the location, date, and time ballots are due, methods for submitting ballots, seats open for the election and encouragement for broad participation. The election date is scheduled for June 3, 2024 at Skyline Academy. The election notice and ballot is included in the packet.
- D. Review the staff survey questions.
- E. **Complete Board Self Evaluation.** All board members will complete the self-evaluation by May 6, 2024. Results from the evaluation will be used to create the Board Development Plan for FY25. You may access the survey here: <u>https://www.surveymonkey.com/r/KHK9RKZ</u>
- F. **Evaluation of the school leader**: We will close the meeting to discuss the results of the evaluation.

Action Item: Approve to close the meeting

Motion: Move to close the meeting to discuss the evaluation of the school leader. Made by:K. Warsame Seconded by: A. Haji

Discussion: Board meeting was closed due to evaluation of the school leader.

Vote: Yea: 5 Nay: 0 Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	Present
2. Ayan Mohamud (Treasurer, Community Member)	Present
3. Abdirahim Haji (Community Member)	Present
4. Khalid Warsamic (Secretary, Teacher)	Present
5. Jibril Omar (Vice Board Chair, Community Member)	Present

Decision:

G. Open the Meeting

H. Approve the 2024-25 School Calendar

Action Item: Approve the 2024-25 School Calendar Motion: Move to approve the 2024-25 School Calendar. Made by: A. Mohamud Seconded by: J. Omar



Discuss	ion				
Vote:	Yea: 5	Nay: 0	Abstain: 0		
		Roll Call Vote		Yea/Nay/Abstain	
1. Yor	nis Abdi (Chair, Par	cent)		Present	
2. Aya	2. Ayan Mohamud (Treasurer, Community Member)				
3. Ab	dirahim Haji (Com	Present			
4. Kha	4. Khalid Warsamic (Secretary, Teacher)				
5. Jibril Omar (Vice Board Chair, Community Member) Present					
Decisio	n:				

VIII. Executive Directors Report

A. Enrollment Update:

Current student enrollment stands at 240.

B. Staff Retention Update:

Strategies for improving staff retention for the next school year.

C. Budget Proposal:

Proposal for a 20% reduction in wages/salary for the 2024-25 school year.

D. General Updates:

Discussion on general school operations and upcoming events.

E.

IX. Treasurer Report

A. Financials Report and Update

B. Approve Financials Report

Action Item: Approve the financial report for March

Motion: Approve the financial report for the month of March

Made by: Y. Abdi Seconded by: K. Warsame

Discussion: March financials were discussed and got approved.

Vote: Yea: 5 Nay: 0 Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	Present
2. Ayan Mohamud (Treasurer, Community Member)	Present
3. Abdirahim Haji (Community Member)	Present
4. Khalid Warsamic (Secretary, Teacher)	Present
5. Jibril Omar (Vice Board Chair, Community Member)	Present

Decision:

X. Policy Review



A. Review/approve policies. The following policies are ready to be reviewed and approved. Please read and make edits/suggestions prior to the meeting.

Action Item: Approve the following policies.

- 1. Establishment and Adoption of School District Budget Policy
- 2. English Learner Policy
- 3. School Meals Policy
- 4. Student Fees Policy
- 5. Concussion Procedures
- 6. Curriculum Review, Development, and Implementation, and WBWF Policy
- 7. Nepotisim Policy
- 8. Lead Testing
- 9. Group Health Insurance

Motion: Approve policies Made by: J. Omar

Seconded by: K. Warsame

Discussion: The above policies were read for the second time for review and got approved by the board.

Vote:	Yea: 5	Nay: 0	Abstain: 0	
		Roll Call Vote		Yea/Nay/Abstain
1. Yonis	s Abdi (Chair, Pa	rent)		Present
2. Ayan	Mohamud (Trea	Present		
3. Abdirahim Haji (Community Member)				Present
4. Khali	id Warsamic (See	Present		
5. Jibril	Omar (Vice Boa	rd Chair, Commun	ity Member)	Present
<u> </u>				

Decision:

B. Read the following policies for approval at the May board meeting. Please read and make edits/suggestions prior to the meeting.

- 1. Whistleblower Policy
- 2. School Board Member Development Policy

XI. Board Training

A. Roles and Responsibilities:Create a Board Development Plan

- 1. Members will watch the video:<u>Create a Board Development</u> (1-14-22)-720p-220115.mp4
- 2. Take the quiz together: <u>Create a Board Development Plan Quiz.pptx</u>

New Board Members	Met Requirement? Took the first training within 6 months of
	being seated and continued all 3 meetings within 12 months
	of being seated.



New Board Member	Roles and	Financial	Employment Law	
	Responsibilities	Management		
Jibril Omar	Evaluate Progress Towards Goals, March 25, 2024, MNCharterboard			
Abdirahim Haji	Evaluate Progress Towards Goals, March 25, 2024, MNCharterboard			
Ayan Mohamud	Evaluate Progress Towards Goals, March 25, 2024, MNCharterboard			
Continuing Board Member	Met Requirement? Continuing Board members need to receive at least one training annually.			
1. Yonis Abdi (Chair, Parent)	 Adopting a World's Best Workforce Plan, September 25, 2023, MNCharterBoard Approve the Annual Report and WBWF Summary Report, October 30, 2023, MNCharterBoard Evaluating the School Leader, January 29, 2024, MNCharterBoard 			
2. Mohamud Muse (Treasurer, Community Member)	 Adopting a World's Best Workforce Plan, September 25, 2023, MNCharterBoard Approve the Annual Report and WBWF Summary Report, October 30, 2023, MNCharterBoard Evaluating the School Leader, January 29, 2024, MNCharterBoard 			
3. Noor Abdilahi (Community Member)	 Adopting a World's Best Workforce Plan, September 25, 2023, MNCharterBoard Approve the Annual Report and WBWF Summary Report, October 30, 2023, MNCharterBoard Evaluating the School Leader, January 29, 2024, MNCharterBoard 			
4. Khalid Warsamic (Secretary, Teacher)	 MNCharterBoard Adopting a World's Best Workforce Plan, September 25, 2023, MNCharterBoard Approve the Annual Report and WBWF Summary Report, October 30, 2023, MNCharterBoard 			



	 Evaluating the School Leader, January 29, 2024, MNEvaluate Progress Towards Goals, March 25, 2024, MNCharterboardCharterBoard
5. Asad Muse (Vice	
Board Chair,	
Community Member)	

XII. Announcements

XIII. Adjournment

Motion: Move to adjourn the meeting at 6:30 PM.

Made by: A. Mohamud Seconded by: Y. Abdi

Discussion: Y. Abdi adjourned the meeting. Vote: Yea: 5 Nay: 0

Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	
2. Ayan Mohamud (Treasurer, Community Member)	Present
3. Abdirahim Haji (Community Member)	Present
4. Khalid Warsamic (Secretary, Teacher)	Present
5. Jibril Omar (Vice Board Chair, Community Member)	Present

Decision: