



Skyline Math and Science Academy
2600 26th Ave S suite 100, Minneapolis, MN 55406
Phone: (612) 200-9916 Website: www.sklyinemsa.org

January Board Meeting Agenda

January 29, 2024

5:00 PM

[Join with Google Meet](#)

meet.google.com/fnb-hxgr-frh

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(US) +1 530-395-0679 PIN: 168 256 975#

January 29, 2024

5:00 PM

In-Person

Mission:

Our mission is to provide a high-quality academic environment in a twenty-first century school setting which creates and improves student learning, closes the achievement gap and partners directly with students and their families.

Vision:

Our vision is to create learning opportunities and to bridge the gap for underprivileged students regardless of their socio-economic differences. Our ultimate objective is to produce students who are educated, prepared and who can contribute to American society and become global citizens.

Call to order: Yonis Abdi called the meeting to order at **5:00 PM** on **01.29.2024.**

I. Attendance (Secretary)

Board Members Present or Absent:

Name	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Ap	May	Jun
Abdirhman Abdulle			Present	Present	Present		Present					
Mohamed Muse			Present	Present	Present		Present					
Noor Abdilahi			Present	Present	Present		Present					



Yonis Abdi			Present	Present	Present		Present					
Khalid Warsamec			Present	Present	Present		Present					
Asad Muse			Absent	Absent	Absent		Absent					

Guests and Community Members Present;

Name	Position/Role

II. Declaration of Conflicts of Interest

III. Public Comment

IV. Approval of Agenda

Action Item: Approval of January 29th, 2024, Board Meeting Agenda. Y. Abdi added the agenda to add two new board members: Jibril Omar, Abdirahim Haji and Ayan Mahamud

Motion: To Approval of Agenda

Made by: Y. Abdi

Seconded by: N. Abdilahi

Discussion:

- The board chair asks if there is any Conflict of Interest hidden or apparent.
- The board chair asks if there is any Conflict of Interest hidden or apparent.
- The board chair asked if there are any real or perceived conflicts of interest pertaining to Skyline amongst board members for the school.
- All board members affirmed that there isn't any conflict of interest.
- Y. Abdi made the motion to add two new board members to the board and the board accepted.

Vote: 4 Yea: 4 Nay: 0 Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	YEA
2. Mohamud Muse (Treasurer, Community Member)	YEA
3. Noor Abdilahi (Community Member)	YEA
4. Khalid Warsamic (Secretary, Teacher)	YEA



Decision:

V. Approval of Minutes

Action Item: Approval of Jan 29th 2024, Board Minutes

Made by: Y. Abdi

Seconded by: M. Muse

Discussion:

Vote: 4

Yea: 4

Nay: 0

Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	YEA
2. Mohamud Muse (Treasurer, Community Member)	YEA
3. Noor Abdilahi (Community Member)	YEA
4. Khalid Warsamie (Secretary, Teacher)	YEA
5. Asad Muse (Vice Board Chair, Community Member)	NAY

Decision:

VI. Reports/Presentations/Updates/Discussions

Subject/Presenter	Academic Report
Discussion	Annual Meeting
Subject/Presenter	
Discussion	
Subject/Presenter	
Discussion	

VII. Board Planning Team

A. Board Election

1. **Appoint election committee members**

2. **Proposed Board Election Timeline**

3. **Review and Approve Board Election Process**

Action Item: Review and approve the board election timeline and process and the election committee members are selected.

Motion: To schedule board election timeline on June 3rd, 2024 and the election committee were proposed to be Yonis, Noor, Khalid and Abdi.

Made by: N. Abdilahi

Seconded by: Khalid W.

Discussion: A discussion on the motion to schedule the board election timeline for June 3rd, 2024, with the proposed election committee members being Yonis, Noor, Khalid, and Abdi, was conducted. Various perspectives and considerations were addressed.



Vote: 4 Yea: 4 Nay: 0 Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	YEA
2. Mohamud Muse (Treasurer, Community Member)	YEA
3. Noor Abdilahi (Community Member)	YEA
4. Khalid Warsamic (Secretary, Teacher)	YEA
5. Asad Muse (Vice Board Chair, Community Member)	NAY

Decision:

VIII. New Business

A. Appoint School Leader Evaluation Member Designee

- IX. Executive Directors Report:** As we navigate through the academic year, our school community continues to thrive, marked by significant achievements and ongoing initiatives that reinforce our commitment to excellence and student success. This report outlines key updates and progress across various domains, reflecting our collective efforts to foster a conducive learning environment. NWEA Testing Underway: The commencement of NWEA testing represents a critical juncture in our academic calendar. This assessment phase is instrumental in gauging our students' learning advancements and pinpointing areas for instructional refinement. The dedication of our staff and students to this process is commendable, ensuring that we maintain our standards of academic excellence. Successful Teacher-Parent Conferences: Our recent teacher-parent conferences were a testament to the strong collaborative spirit that underpins our educational ethos. These interactions have been invaluable in building robust partnerships, enhancing communication, and aligning on our students' developmental trajectories. The active involvement of our parents and the meticulous preparations by our faculty are greatly appreciated.

X.

- A. Update on Professional Development Plan:** Comprehensive Teacher Professional Development: The execution of our Teacher Professional Development Plan marks a significant achievement in our commitment to continuous learning and teacher empowerment. By awarding Continuing Education Units (CEUs), we not only adhere to professional standards but also enrich our educators' capabilities, directly impacting the quality of instruction and student learning outcomes.
- B. PIP Update:** Our engagement with the MN Guild and discussions continues in year one of the Performance Improvement Plan. These efforts are geared towards refining our operational efficiency, enhancing educational delivery, and securing a



robust framework for our school's sustained growth and success. It is discussed in the board meetings.

- C. Enrollment Update:** · Robust Enrollment Growth: Our school has witnessed an encouraging increase in enrollment, with current figures reaching 218 students. This growth exceeds our anticipated targets, underscoring our institution's growing appeal and the trust placed in us by families and the broader community. Our concerted efforts in outreach and engagement have played a pivotal role in achieving this milestone.

D.

- E. Other/General:** We continue to foster strong community ties, believing in the power of collaboration and shared vision. As we look ahead, we are excited about the prospects of further enriching our educational offerings, deepening our community impact, and nurturing the potential of every student.

XI. Treasurer's Report

- A. Financials Report and Update:** · Director Abdi mentioned In the recent financial briefing led by Director Abdi, a comprehensive overview of our school's financial status as of November was presented, highlighting our steadfast alignment with strategic financial objectives and adherence to contractual obligations with our authorizing bodies. This report expands upon the initial summary, offering a deeper insight into our financial health, strategic planning, and future outlook. As of November, our financial indicators reflect a robust fiscal health, demonstrating effective management and prudent allocation of resources. Our revenue streams, including funding allocations, grants are tracking in accordance with annual projections, while expenditure remains within budgeted limits across all departments. Our financial strategies, meticulously designed to support the school's long-term vision, are proving effective. Our cost management strategies have yielded significant savings, allowing for the reallocation of funds towards high-impact educational programs. Our focus on operational efficiency underscores our dedication to maximizing the value delivered to our students and stakeholders. Looking ahead, our financial planning incorporates strategies for sustainability and growth. Transparency and engagement with our stakeholders remain a cornerstone of our financial strategy.

B. Approve Financials Report

Action Item: Review and approve the financial report for December.



Motion: Motion to approve November's financial report.

Made by: N. Abdillahi

Seconded by: Y. Abdi

Discussion:

Vote: 4 Yea: 4 Nay: 0 Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	YEA
2. Mohamud Muse (Treasurer, Community Member)	YEA
3. Noor Abdilahi (Community Member)	YEA
4. Khalid Warsamic (Secretary, Teacher)	YEA
5. Asad Muse (Vice Board Chair, Community Member)	NAY

Decision:

XII. Policy Review

A. Review/approve policies due for review

Action Item: Review and approve the following policies (2nd read). Please read and make edits/suggestions prior to the meeting.

- Pupil Fair Dismissal Policy
- Restrictive Procedures Policy
- In-School Suspension Policy

Motion: To approve the following policies: Pupil Fair Dismissal Policy, Restrictive Procedures Policy, In-School Suspension Policy

Made by: Y. Abdi made the motion to approve the policies since it is the 2nd read.

Seconded by: K. Warsame seconded.

Discussion:

Vote: 4 Yea: 4 Nay: 0 Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	YEA
2. Mohamud Muse (Treasurer, Community Member)	YEA
3. Noor Abdilahi (Community Member)	YEA
4. Khalid Warsamic (Secretary, Teacher)	YEA
5. Asad Muse (Vice Board Chair, Community Member)	NAY

Decision: Board will have chance to read this for the 2nd time and approve in the upcoming board meeting.

B. Read the following policies for approval at the February board meeting. Please read and make edits/suggestions prior to the meeting.

- Mandated Reporting Policy
- Student Transportation Policy
- Tort Liability Policy
- Electronic Signature Policy
- Child Find Policy
- Title IX Sexual Harassment Policy
- Data Subject Rights Policy



XIII. Board Training

A. Board's Role and Responsibilities: Evaluating the School's Leader

1. Board members will watch the video and discuss

2. [Evaluating the School Leader Video](#)

New Board Member	Met Requirement? Took the first training within 6 months of being seated and continued all 3 meetings within 12 months of being seated.		
Continuing Board Member	Met Requirement? Continuing Board members need to receive at least one training annually.		

XIV. Announcements

XV. Adjournment

Motion: to adjourn the meeting at 6:15 PM

Made by: K. Warsame

Seconded by: Y. Abdi

Discussion

Vote: 4 Yea: 4 Nay: 0 Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	YEA
2. Mohamud Muse (Treasurer, Community Member)	YEA
3. Noor Abdilahi (Community Member)	YEA
4. Khalid Warsamic (Secretary, Teacher)	YEA
5. Asad Muse (Vice Board Chair, Community Member)	NAY

Decision: