



## March Board Meeting Agenda

Skyline Math and Science Academy  
2600 26th Ave S suite 100, Minneapolis, MN 55406  
Phone: (612) 200-9916 Website: [www.sklyinemsa.org](http://www.sklyinemsa.org)

March 25, 2024

5:00 PM

[Join with Google Meet](#)

[meet.google.com/mig-pfoj-gfc](https://meet.google.com/mig-pfoj-gfc)

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Join by phone

(US) +1 765-325-9418 PIN: 519 184 428#

### **Mission:**

Our mission is to provide a high-quality academic environment in a twenty-first century school setting which creates and improves student learning, closes the achievement gap and partners directly with students and their families.

### **Vision:**

Our vision is to create learning opportunities and to bridge the gap for underprivileged students regardless of their socio-economic differences. Our ultimate objective is to produce students who are educated, prepared and who can contribute to American society and become global citizens.

**Call to order:** \_\_\_\_\_ called the meeting to order at \_\_\_\_\_ PM on \_\_\_\_\_ .

### **I. Attendance (Secretary)**

#### **Board Members Present or Absent:**

| Name              | Jul<br>y | Augus<br>t | Septembe<br>r | Octobe<br>r | Novembe<br>r | Decem<br>ber | January | February | March | Apri<br>l | May | June |
|-------------------|----------|------------|---------------|-------------|--------------|--------------|---------|----------|-------|-----------|-----|------|
| Abdirhman Abdulle |          |            | Present       | Present     | Present      |              | Present | Present  |       |           |     |      |
| Mohamed Muse      |          |            | Present       | Present     | Present      |              | Present | Resigned |       |           |     |      |
| Noor Abdilahi     |          |            | Present       | Present     | Present      |              | Present | Resigned |       |           |     |      |



|                 |  |  |         |         |         |  |         |         |  |  |  |  |
|-----------------|--|--|---------|---------|---------|--|---------|---------|--|--|--|--|
| Yonis Abdi      |  |  | Present | Present | Present |  | Present | Present |  |  |  |  |
| Khalid Warsamec |  |  | Present | Present | Present |  | Present | Present |  |  |  |  |
| Asad Muse       |  |  | Absent  | Absent  | Absent  |  | Removed |         |  |  |  |  |
| Abdirahim Haji  |  |  |         |         |         |  | Present | Present |  |  |  |  |
| Jibril Omar     |  |  |         |         |         |  | Present | Present |  |  |  |  |
| Ayan Mohamud    |  |  |         |         |         |  | Present | Present |  |  |  |  |

## Guests and Community Members Present:

| Name | Position/Role |
|------|---------------|
|      |               |
|      |               |
|      |               |
|      |               |

## II. Declaration of Conflicts of Interest

## III. Public Comment

## IV. Approval of Agenda

**Action Item:** Approval of March 25, 2024, Board Meeting Agenda.

**Motion:** Move to approve the March 25, 2024 Board Meeting Agenda.

Made by:

Seconded by:

Discussion:

Vote:

Yea:

Nay:

Abstain:

| Roll Call Vote                                      | Yea/Nay/Abstain |
|-----------------------------------------------------|-----------------|
| 1. Yonis Abdi (Chair, Parent)                       |                 |
| 2. Ayan Mohamud (Treasurer, Community Member)       |                 |
| 3. Abdirahim Haji (Community Member)                |                 |
| 4. Khalid Warsamic (Secretary, Teacher)             |                 |
| 5. Jibril Omar (Vice Board Chair, Community Member) |                 |

Decision:

## V. Approval of Minutes

**Action Item:** Approval of February 26, 2024, Board Minutes

**Motion:** Move to approve the February 26, 2024 Board Minutes.

Made by:

Seconded by:

Discussion



Vote:                      Yea:                      Nay:                      Abstain:

| Roll Call Vote                                      | Yea/Nay/Abstain |
|-----------------------------------------------------|-----------------|
| 1. Yonis Abdi (Chair, Parent)                       |                 |
| 2. Ayan Mohamud (Treasurer, Community Member)       |                 |
| 3. Abdirahim Haji (Community Member)                |                 |
| 4. Khalid Warsamic (Secretary, Teacher)             |                 |
| 5. Jibril Omar (Vice Board Chair, Community Member) |                 |

Decision:

## VI. Reports/Presentations/Updates/Discussions

| Subject/Presenter | Academic Report |
|-------------------|-----------------|
| Discussion        |                 |
| Subject/Presenter |                 |

## VII. New Business

### A. Board Election Update

#### 1. Approve Board Election Nominations Announcement

**Action Item:** Review and approve the Board Nomination Announcement.

**Motion:** Move to approve the Board Nomination Announcement.

Made by:                                              Seconded by:

Discussion:

Vote:                      Yea:                      Nay:                      Abstain:

| Roll Call Vote                                      | Yea/Nay/Abstain |
|-----------------------------------------------------|-----------------|
| 1. Yonis Abdi (Chair, Parent)                       |                 |
| 2. Ayan Mohamud (Treasurer, Community Member)       |                 |
| 3. Abdirahim Haji (Community Member)                |                 |
| 4. Khalid Warsamic (Secretary, Teacher)             |                 |
| 5. Jibril Omar (Vice Board Chair, Community Member) |                 |

Decision:

### B. School Leadership Evaluation

1. All board members will complete the School Leader Evaluation Survey by April 8, 2024. The survey may be accessed through this link:

<https://www.surveymonkey.com/r/CK3HMGZ>

### C. Parent Satisfaction Surveys



1. Parent Satisfaction surveys are to be distributed at parent conferences in April. The survey is available online or as a paper copy.

**Action Item:** Review and approve the Parent Satisfaction Survey.

**Motion:** Move to approve the Parent Satisfaction Survey.

Made by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Discussion:

Vote: \_\_\_\_\_ Yea: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

| Roll Call Vote                                      | Yea/Nay/Abstain |
|-----------------------------------------------------|-----------------|
| 1. Yonis Abdi (Chair, Parent)                       |                 |
| 2. Ayan Mohamud (Treasurer, Community Member)       |                 |
| 3. Abdirahim Haji (Community Member)                |                 |
| 4. Khalid Warsamic (Secretary, Teacher)             |                 |
| 5. Jibril Omar (Vice Board Chair, Community Member) |                 |

Decision:

#### **D. Name Data Practice Officials**

1. Responsible Authority:
2. Data Practice Designee:
3. Data Practices Compliance Official:

#### **E. Review Revisions Made to Bylaws**

### **VIII. Executive Directors Report**

- A. School Leader Professional Development Plan Update:** Mr. Abdi will provide an update on his progress.
- B. Mid-Year Board Review Update**
- C. Contract Goals Update**
- D. Enrollment Update**
- E. Staffing Update**
- F. Other/General**

### **IX. Treasurer Report**

- A. Financials Report and Update**
- B. Approve Financials Report**

**Action Item:** Review and approve the financial report for February.

**Motion:** Move to approve the financial report for February.

Made by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Discussion:

Vote: \_\_\_\_\_ Yea: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_



| Roll Call Vote                                      | Yea/Nay/Abstain |
|-----------------------------------------------------|-----------------|
| 1. Yonis Abdi (Chair, Parent)                       |                 |
| 2. Ayan Mohamud (Treasurer, Community Member)       |                 |
| 3. Abdirahim Haji (Community Member)                |                 |
| 4. Khalid Warsamic (Secretary, Teacher)             |                 |
| 5. Jibril Omar (Vice Board Chair, Community Member) |                 |

Decision:

## X. Policy Review

**A. Review/approve policies. The following policies are ready to be reviewed and approved. Please read and make edits/suggestions prior to the meeting.**

**Action Item:** Review and approve policies.

**Motion:** Move to approve the following policies:

- Acceptance of Gifts Policy
- Social Media Usage Policy
- Crisis Management Policy

Made by:

Seconded by:

Discussion:

Vote:

Yea:

Nay:

Abstain:

| Roll Call Vote                                      | Yea/Nay/Abstain |
|-----------------------------------------------------|-----------------|
| 1. Yonis Abdi (Chair, Parent)                       |                 |
| 2. Ayan Mohamud (Treasurer, Community Member)       |                 |
| 3. Abdirahim Haji (Community Member)                |                 |
| 4. Khalid Warsamic (Secretary, Teacher)             |                 |
| 5. Jibril Omar (Vice Board Chair, Community Member) |                 |

Decision:

**B. Read the following policies for approval at the April board meeting. Please read and make edits/suggestions prior to the meeting.**

1. Establishment and Adoption of School District Budget Policy
2. English Learner Policy
3. School Meals Policy
4. Student Fees Policy
5. Concussion Procedures
6. Curriculum Review, Development, and Implementation, and WBWF Policy
7. Nepotism Policy
8. Lead Testing
9. Group Health Insurance



## XI. Board Training.

- A. Board Roles and Responsibilities: Evaluate Progress Towards Contract Goals
- B. Watch and discuss the video: [Evaluate Progress Toward Goals \(1-31-22\)-720p-220131.mp4](#)
- C. Take a Quiz Together: [Evaluate Progress Towards Contract Goals Quiz.pptx](#)

| New Board Members                             | Met Requirement? Took the first training within 6 months of being seated and continued all 3 meetings within 12 months of being seated.                                                                                                                                                           |                      |                |
|-----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------|
| New Board Member                              | Roles and Responsibilities                                                                                                                                                                                                                                                                        | Financial Management | Employment Law |
| Jibril Omar                                   |                                                                                                                                                                                                                                                                                                   |                      |                |
| Abdirahim Haji                                |                                                                                                                                                                                                                                                                                                   |                      |                |
| Ayan Mohamud                                  |                                                                                                                                                                                                                                                                                                   |                      |                |
| Continuing Board Member                       | Met Requirement? Continuing Board members need to receive at least one training annually.                                                                                                                                                                                                         |                      |                |
| 1. Yonis Abdi (Chair, Parent)                 | <ul style="list-style-type: none"> <li>Adopting a World's Best Workforce Plan, September 25, 2023, MNCharterBoard</li> <li>Approve the Annual Report and WBWF Summary Report, October 30, 2023, MNCharterBoard</li> <li>Evaluating the School Leader, January 29, 2024, MNCharterBoard</li> </ul> |                      |                |
| 2. Mohamud Muse (Treasurer, Community Member) | <ul style="list-style-type: none"> <li>Adopting a World's Best Workforce Plan, September 25, 2023, MNCharterBoard</li> <li>Approve the Annual Report and WBWF Summary Report, October 30, 2023, MNCharterBoard</li> <li>Evaluating the School Leader, January 29, 2024, MNCharterBoard</li> </ul> |                      |                |
| 3. Noor Abdilahi (Community Member)           | <ul style="list-style-type: none"> <li>Adopting a World's Best Workforce Plan, September 25, 2023, MNCharterBoard</li> <li>Approve the Annual Report and WBWF Summary Report, October 30, 2023, MNCharterBoard</li> <li>Evaluating the School Leader, January 29, 2024, MNCharterBoard</li> </ul> |                      |                |



|                                                   |                                                                                                                                                                                                                                                                                                         |
|---------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4. Khalid Warsamic<br>(Secretary, Teacher)        | <ul style="list-style-type: none"> <li>• Adopting a World's Best Workforce Plan, September 25, 2023, MNCharterBoard</li> <li>• Approve the Annual Report and WBWF Summary Report, October 30, 2023, MNCharterBoard</li> <li>• Evaluating the School Leader, January 29, 2024, MNCharterBoard</li> </ul> |
| 5. Asad Muse (Vice Board Chair, Community Member) |                                                                                                                                                                                                                                                                                                         |

## XII. Announcements

## XIII. Adjournment

Motion: to adjourn the meeting at \_\_\_\_ PM

Made by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Discussion

Vote: \_\_\_\_\_ Yea: \_\_\_\_\_ Nay: \_\_\_\_\_ Abstain: \_\_\_\_\_

| Roll Call Vote                                      | Yea/Nay/Abstain |
|-----------------------------------------------------|-----------------|
| 1. Yonis Abdi (Chair, Parent)                       |                 |
| 2. Ayan Mohamud (Treasurer, Community Member)       |                 |
| 3. Abdirahim Haji (Community Member)                |                 |
| 4. Khalid Warsamic (Secretary, Teacher)             |                 |
| 5. Jibril Omar (Vice Board Chair, Community Member) |                 |

Decision: