

Skyline Math and Science Academy
2600 26th Ave S suite 100, Minneapolis, MN 55406
Phone: (612) 200-9916 Website: www.sklyinemsa.org

November Board Meeting Agenda
November 27, 2023
5:00 PM

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Meeting ID
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Phone Numbers
(US) +1 316-536-0860
PIN: 312 227 117#

Mission:

Our mission is to provide a high-quality academic environment in a twenty first century school setting which creates and improves student learning, closes the achievement gap and partners directly with students and their families.

Vision:

Our vision is to create learning opportunities and to bridge the gap for underprivileged students regardless of their socio-economic differences. Our ultimate objective is to produce students who are educated, prepared and who can contribute to American society and become global citizens.

Call to order: Yonis called the meeting to order at 5 PM on November 27th, 2023

I. Attendance (Secretary)

Board Members Present or Absent:

Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Marc	Apr	May	June
Abdirhman Abdulle			Present	Present								
Mohamed Muse			Present	Present								
Noor Abdilahi			Present	Present								
Yonis Abdi			Present	Present								
Khalid Warsamec			Present	Present								
Asad Muse			Absent	Absent								

Guests and Community Members Present:

Name	Position/Role
Jim Zacchini	The MN Guild Authorizer Executive Director

II. Declaration of Conflicts of Interest

III. Public Comment

IV. Approval of Agenda

Action Item: Approval of November 27, 2023, Board Meeting Agenda.

Motion: To Approval of Agenda

Made by: Y. Abdi

Seconded by: N. Abdilahi

Discussion:

- The board chair asks if there is any Conflict of Interest hidden or apparent.
- The board chair asks if there is any Conflict of Interest hidden or apparent.
- The board chair asked if there are any real or perceived conflicts of interest pertaining to Skyline amongst board members for the school.
- All board members affirmed that there isn't any conflict of interest.

Vote: 4 Yea: 4 Nay: 0 Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	YEA
2. Mohamud Muse (Treasurer, Community Member)	YEA
3. Noor Abdilahi (Community Member)	YEA
4. Khalid Warsamic (Secretary, Teacher)	YEA
5. Asad Muse	

Decision:

V. Approval of Minutes

Action Item: Approval of October 30th, 2023, Board Minutes

Made by: Y. Abdi

Seconded by: M. Muse

Discussion:

Vote: 4 Yea: 4 Nay: 0 Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	YEA
2. Mohamud Muse (Treasurer, Community Member)	YEA
3. Noor Abdilahi (Community Member)	YEA

4. Khalid Warsamic (Secretary, Teacher)	YEA
5. Asad Muse	

Decision

VI. Reports/Presentations/Updates/Discussions

Subject/Presenter	Academic Report (PLC review, DDI, assessments, PD, etc.), Abdi, Executive Director
Discussion	
Subject/Presenter	
Discussion	
Subject/Presenter	
Discussion	

VII. Board Planning Team

VIII. New Business

A. Approve new employee agreements

IX. Executive Directors Report

A. Approval of WBWF

Action Item: Approve World's Best Workforce Summary.

Motion: **To Approve September Financials.**

Made by: **Y. Abdi**

Seconded by: **M. Muse**

- Discussion: The Executive director presented to the Board of Directors, seeking their approval for the World's Best Workforce (WBWF) framework for Skyline for the fiscal year 2023 (FY 23).
- During the presentation, the director provided a comprehensive overview of the proposed WBWF, highlighting its key components and the strategic vision it encapsulates for the Skyline Academy.
- Following a thorough review, the Board of Directors expressed unanimous support for the proposed WBWF, as evidenced by the absence of any questions or concerns. And the board approved unanimously.

Vote: **4** Yea: **4** Nay: **0** Abstain: **0**

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	YEA
2. Mohamud Muse (Treasurer, Community Member)	YEA
3. Noor Abdilahi (Community Member)	YEA
4. Khalid Warsamic (Secretary, Teacher)	YEA

Decision:

B. Enrollment Update

- The Executive director recently presented a comprehensive report to the board, highlighting the current enrollment figures at our school. It's noteworthy that Skyline has been proactively engaged in recruitment efforts. This achievement reflects our commitment to providing quality education and attracting students to our institution.
- In addition to our recruitment endeavors, we are currently undergoing a thorough budget revision process. This revision aims to strategically adjust our budget to align with the evolving enrollment numbers. The dynamic nature of student enrollment necessitates a flexible and responsive financial approach, ensuring that resources are allocated efficiently to support the educational needs of our growing student body.
- During the presentation, the board members had the opportunity to review the enrollment data and understand the rationale behind the budget adjustments.

C. Other/General

X. Supporting Board Updates

XI. Treasurer Report

A. Financials Report Approval

B. Approve Financial Report

Action Item: Review and approve the financial report for October.

Motion: **To Approve September Financials.**

Made by: **Y. Abdi**

Seconded by: **K. Warsame**

Discussion:

Vote: **4** Yea: **4** Nay: **0** Abstain: **0**

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	YEA
2. Mohamud Muse (Treasurer, Community Member)	YEA
3. Noor Abdilahi (Community Member)	YEA
4. Khalid Warsamic (Secretary, Teacher)	YEA
5. Asad Muse	

Decision:

XII. Audit 2022-2023 Approval

The audit for the fiscal year 2023 (FY 23) was presented to the Board of Directors. John from Abdo took a detailed overview of the findings and delved into the intricacies of the balance sheet for the fiscal year.

During the presentation, John meticulously highlighted key discoveries, drawing attention to both positive aspects and areas warranting scrutiny. His insights into the financial landscape of

FY 23 aimed to provide the board with a comprehensive understanding of the organization's fiscal health.

The Board of Directors actively engaged with the presentation, posing insightful questions that demonstrated their commitment to a thorough examination of the audit results. This interactive exchange allowed for a deeper exploration of the financial nuances and provided the board with the opportunity to gain clarity on specific aspects of the audit. In the end, the board approved the audit for FY 23.

XIII. Policy Review

A. Review/approve policies due for review

Action Item: Review and approve the following policies:

Motion: **To Approve FY 23 Audit**

Made by: **Y. Abdi**

Seconded by: **N. Abdilahi**

Discussion:

Vote: **4** Yea: **4** Nay: **0** Abstain: **0**

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	YEA
2. Mohamud Muse (Treasurer, Community Member)	YEA
3. Noor Abdilahi (Community Member)	YEA
4. Khalid Warsamic (Secretary, Teacher)	YEA
5. Asad Muse	

Decision:

XIV. Board Training

A. Financial Management:

New Board Member	Met Requirement? Took the first training within 6 months of being seated and continued all 3 meetings within 12 months of being seated.		
Continuing Board Member	Met Requirement? Continuing Board members need to receive at least one training annually.		

XV. Adjournment

Motion: to adjourn the meeting at 6:00 PM

Made by: Y. **Abdi**

Seconded by: **M. Muse**

Discussion:

Vote: **4** Yea: **4** Nay: **0** Abstain: **0**

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	YEA
2. Mohamud Muse (Treasurer, Community Member)	YEA
3. Noor Abdilahi (Community Member)	YEA
4. Khalid Warsamic (Secretary, Teacher)	YEA
5. Asad Muse	