



## October Board Meeting Agenda

Skyline Math and Science Academy  
2600 26th Ave S suite 100, Minneapolis, MN 55406  
Phone: (612) 200-9916 Website: [www.sklyinemsa.org](http://www.sklyinemsa.org)

October 30, 2023  
5:00 PM

### **Mission:**

Our mission is to provide a high-quality academic environment in a twenty-first century school setting which creates and improves student learning, closes the achievement gap and partners directly with students and their families.

### **Vision:**

Our vision is to create learning opportunities and to bridge the gap for underprivileged students regardless of their socio-economic differences. Our ultimate objective is to produce students who are educated, prepared and who can contribute to American society and become global citizens.

**Call to order:** Yonis called the meeting to order at 5 PM on October 30, 2023

### **I. Attendance (Secretary)**

#### **Board Members Present or Absent:**

Name	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Marc	Apr	May	June
Abdirhman Abdulle			Present	Present								
Mohamed Muse			Present	Present								
Noor Abdilahi			Present	Present								
Yonis Abdi			Present	Present								
Khalid Warsamec			Present	Present								
Asad Muse			Absent	Absent								

#### **Guests and Community Members Present:**

Name	Position/Role
Jim Zacchini	The MN Guild Authorizer Executive Director



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## I. Declaration of Conflicts of Interest

## II. Public Comment

## III. Approval of Agenda

**Action Item:** Approval of October 30, 2023, Board Meeting Agenda

**Motion:** To Approval of Agenda

Made by: Y. Abdi

Seconded by: M. Muse

Discussion:

- The board chair asks if there is any Conflict of Interest hidden or apparent.
- The board chair asks if there is any Conflict of Interest hidden or apparent.
- The board chair asked if there are any real or perceived conflicts of interest pertaining to Skyline amongst board members for the school.
- All board members affirmed that there isn't any conflict of interest.

Vote: 4      Yea: 4      Nay: 0      Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	YEA
2. Mohamud Muse (Treasurer, Community Member)	YEA
3. Noor Abdilahi (Community Member)	YEA
4. Khalid Warsamic (Secretary, Teacher)	YEA

Decision:

## I. Approval of Minutes

**Action Item:** Approval of September, 25, 2023, Board Minutes

Made by: Y. Abdi

Seconded by: M. Muse

Discussion:

Vote: 4      Yea: 4      Nay: 0      Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	YEA
2. Mohamud Muse (Treasurer, Community Member)	YEA
3. Noor Abdilahi (Community Member)	YEA
4. Khalid Warsamic (Secretary, Teacher)	YEA
Roll Call Vote	Yea/Nay/Abstain

Decision:

## II. Reports/Presentations/Updates/Discussions

Subject/Presenter	Academic Report: MCA summary
Discussion	MCA Summary: The Executive Director discussed the data and scores from the MCA, the Annual Audit and WBWF combined report.
Subject/Presenter	Abdi, Executive Director



Discussion	
Subject/Presenter	
Discussion	

### III. Board Planning Team

#### A. Approve New Employee Agreements (if applicable)

### IV. New Business

#### A. Review and Approve Board Development Plan

**Action Item:** Approve Board Development Plan

**Motion:** To Review and Approve Board Development Plan

Made by: Y. Abdi

Seconded by: M. Muse

Discussion:

- The board discussed the review and approval of the board development plan.
- It was decided that since this is the PIP requirement, it should be adopted and implemented as soon as possible.

Vote: 4      Yea: 4      Nay: 0      Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	YEA
2. Mohamud Muse (Treasurer, Community Member)	YEA
3. Noor Abdilahi (Community Member)	YEA
4. Khalid Warsamic (Secretary, Teacher)	YEA

### V. Executive Directors Report

#### A. Enrollment update

#### B. MN Charter School Annual Assurances (need signature of Director and Board Chair). This is due November 1.

#### C. Other/General

### VI. Treasurer Report

### VII. Financials Report and Update

#### A. Approve Financials Report

**Action Item:** Review and approve the financial report for September 25, 2023

**Motion:** To Approve September Financials,

Made by: Y. Abdi

Seconded by: M. Muse

**Discussion:** Abdi Abdulle; Executive Director summarized the school's financial status in the month of September and all activities in the month of September. Abdi summarized and reviewed to the board of directors of Skyline accounts payable, key points in the executive summary and fund balance for the end of fiscal year 23.



- Board members asked questions including budget, FY23 balance and ways to minimize expenses and salaries.

Vote: 4      Yea: 4      Nay: 0      Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	YEA
2. Mohamud Muse (Treasurer, Community Member)	YEA
3. Noor Abdilahi (Community Member)	YEA
4. Khalid Warsamic (Secretary, Teacher)	YEA
1. Yonis Abdi (Chair, Parent)	YEA

Decision:

## VIII. Policy Review

### A. Approve 2nd read policies:

- Board Election Policy
- Open Meeting Law Policy
- Federal Funds Procurement Policy
- Policy Review Policy
- Financial Policy

**Action Item:** Approval of the following policies:

- Board Election Policy
- Open Meeting Law Policy
- Federal Funds Procurement Policy
- Policy Review Policy
- Financial Policy

Motion:

Made by: Y. Abdi

Seconded by: M. Muse

Discussion:

- The board discussed, reviewed and approved the policies for the 2nd time.

Vote: 4      Yea: 4      Nay: 0      Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	YEA
2. Mohamud Muse (Treasurer, Community Member)	YEA
3. Noor Abdilahi (Community Member)	YEA
4. Khalid Warsamic (Secretary, Teacher)	YEA
1. Yonis Abdi (Chair, Parent)	YEA

Decision:

### B. 1st read policies: To be approved at the November Board meeting

- Workers' Compensation Policy



- Student Electronic Policy
- Code of Conduct for Board Members Policy
- Document Management Policy

## IX. Board Training

### A. Board's Role and Responsibilities: Approve Annual Report and World's Best Workforce

1. Watch the video
2. Take a quiz at [Approve and Adopt Annual Report and World's Best Workforce Quiz](#)
3. Receive a certificate of completion

New Board Member	Met Requirement? Took the first training within 6 months of being seated and continued all 3 meetings within 12 months of being seated.		
Continuing Board Member	Topic of Training	Presenter	Date

## X. Adjournment

Motion: to adjourn the meeting at 6:00 PM

Made by: Y. Abdi

Seconded by: M. Muse

Discussion:

Vote: 4      Yea: 4      Nay: 0      Abstain: 0

Roll Call Vote	Yea/Nay/Abstain
1. Yonis Abdi (Chair, Parent)	YEA
2. Mohamud Muse (Treasurer, Community Member)	YEA
3. Noor Abdilahi (Community Member)	YEA
4. Khalid Warsamic (Secretary, Teacher)	YEA
1. Yonis Abdi (Chair, Parent)	YEA