



BOARD MEMBER ELECTION POLICY

Policy Number: 221

Adopted: 10/30/23

Revised:

I. PURPOSE

The purpose of this policy is to provide guidelines for conducting the annual election of board members, with the intent of ensuring a fair and transparent election process. Elections are conducted in accord with Skyline Math and Science Academy's Bylaws, as well as requirements outlined in Minnesota statutes 124E.

II. GENERAL STATEMENT OF POLICY

Section 1. Number and Qualifications. In accordance with 124E.07 Sub 3, the Board of Directors of Skyline Math and Science Academy shall be composed of not less than five (5) nor more than nine (9) non-related individuals. The ongoing charter school board of directors shall have at least five non-related members and include: (1) at least one licensed teacher who is employed as a teacher at the school or provides instruction under contract between the charter school and a cooperative; (2) at least one parent or legal guardian of a student enrolled in the charter school who is not an employee of the charter school; and (3) at least one interested community member who resides in Minnesota, is not employed by the charter school, and does not have a child enrolled in the school. The board structure may include a majority of teachers under this paragraph or parents or community members, or it may have no clear majority. The chief financial officer and the chief administrator may only serve as ex-officio nonvoting board members. No charter school employees shall serve on the board other than teachers under clause (1). Contractors providing facilities, goods, or services to a charter school shall not serve on the board of directors of the charter school.

Section 2. Governing Powers. The Board of Directors led by the Board Chair shall have all the powers and duties necessary or appropriate for the overall direction of Skyline Math and Science Academy. They may engage in such acts and do such things as are not prohibited by a law or these bylaws.

Section 3. Election and Term of Office. Directors shall be elected at the annual meeting of the Board for a term of three (3) years. Directors shall be allowed to stand for election for a maximum of three (3) consecutive three-year terms. An election to fill an unexpired term shall not be so counted. The Directors shall hold office until their successors have been elected and qualified. Unless elected to fill a vacancy, the term of office of a Director shall commence on July 1 following the respective election by the Board.

Section 4. Nomination Process. At least thirty (30) days prior to a board election, the Board of Directors, or its committee, will solicit nominations from teachers, parents/legal guardians, and community members, for all the Director positions to be filled at the next annual meeting. Each nominee shall identify the category of board membership – licensed teacher, parent/legal guardian,



community member – for which s/he is seeking election. The Board of Directors will compile a list of said nominees and notify eligible voters of the nominees and the category of board membership for each nominee. Board of Directors shall prepare ballots for use by voters which shall segregate nominees by category of board membership.

Section 5. Eligible Voters. Members of the board of directors, each parent and legal guardian of a child enrolled at the school, and each staff member employed at the school including teachers shall have the right to exercise one (1) vote for its board candidates. A parent/legal guardian of a child enrolled at the school who is also employed at the school shall have the right to exercise only one (1) vote.

Section 6. Vacancies. Vacancies in the Board of Directors occurring by reason of death, disqualification, resignation or removal shall be elected by a majority vote of the Board for the remaining unexpired term of the office.

Legal References: Minn. Stat. § 124E (Charter Schools)

Cross References: Skyline Math and Science Academy Bylaws