

**Skyline Math and Science Academy**  
**Board Meeting**  
**2600 26th ave S, #100**  
**Mpls, MN 55406**  
**06-27-2022**  
**Time: 5:00 pm**

**Important Public Notice:**

**We will have the board meeting via Google Hangout Meet. If you want to join, please use the login info below.**

**Meeting ID**

[meet.google.com/btp-ftri-vyv](https://meet.google.com/btp-ftri-vyv)

**Phone Numbers**

**(US)+1 609-757-1585**

**PIN: 528 142 284#**

**Present: M. Muse, M. Hassan, Y. Abdi, Sh. Nelson, A. Noor, Rochel Perna from the MN Guild and RoseChin from BergankDV**

**Agenda:**

**I. Declaration of Conflict of Interest. The board chair asks if there is any Conflict of Interest hidden or apparent.**

The board chair asked if there are any conflicts of interest pertaining to Skyline amongst board members for the school.

All board members affirmed that there isn't any conflict of interest.

**II. Approve Agenda**

The board chair Y. Abdi asked all board members to read, review, add or subtract any agenda items that could be missing from today's meeting agenda items.

There weren't any additional agenda meetings from the board.

The board chair asked for a motion to approve the agenda as it stands if there is no addition, subtraction or changes.

Sh. Nelson made the motion to approve the agenda as it stands.

M. Hassan seconded the motion.

Motion carried and was approved 5-0.

**III. Approve Previous Board Minutes**

The board of directors took the time to go over the previous meeting minutes for accuracy.

There wasn't any question or concerns about the previous meeting minutes.

A.Noor made the motion to approve the previous meeting minutes.

Sh. Nelson seconded the motion.

Motion carried and was approved 5-0.

#### **IV. Approve April and May Financials**

The school financial provider, BerganKDV presented the April and May financials to the board explaining, clarifying and answering questions from the transition process, discrepancies in different models, reconciling different templates and making sense for all numbers. The presentation was a catalyst in making sure the board is aware of how things are going financially for the school, recommendations for the school board and potential decisions for the near future that could impact the school.

The board looked at the accounts payable in April and May and saw no discrepancies or differences.

All the accounts payable were reviewed to make sure all payables are aligned.

Board members asked questions to verify everything.

Y. Abdi made a motion to approve the monthly financial report.

Motion carried and was approved 5-0.

#### **V. FY23 Budget**

The school financial provider BerganKDV represented by Rose Chin was there to present and explain FY23 budget model for Skyline. Rose incorporated input and feedback from the director into the FY23 budget. The school financial committee had an opportunity to review the input before it was presented to the board. Rose talked about different areas of the budget including enrollment, staffing, contracting, food, SpEd, etc. The gist of the explanation was that enrollment and staffing needs to be aligned in order for the budget to make sense and become successful for FY23.

Y. Abdi made a motion to approve the monthly financial report.

Motion carried and was approved 5-0.

#### **VI. Executive Report**

**A- Enrollment for FY 2022-2023 School Year:** Enrollment activities are going well for the school. Families and students are coming to the school to register their students.

Recruitment efforts are going very well. The executive director is engaging families, community leaders/figures and neighborhoods. The executive director believes enrollment targets will be achieved through a comprehensive thorough and collective efforts from the school and the community members working together. **B- Skyline**

**Marketing Efforts:** The Skyline recruitment team is going to different events and neighborhoods in the community. The Skyline recruitment and the Skyline director are working together to make sure enrollment targets are achieved before the school starts.

**C- United Way backpacks:** Skyline is getting backpacks from United Way. They are getting about 350 students. United Way has been giving backpacks to Skyline for the last two years now.

**D. Teacher Interviews:** We have all positions filled for FY23 school year.

Teacher and staff shortages are a reality on the ground for all schools but Skyline's director has put together a system to cope with shortage of teachers and staff.

**VII. Public Comments**

Rochel Perna from the Guild had an opportunity to explain and clarify the letter that she sent to the school on behalf of the Guild. The letter was an observation done by Rochel Perna in the last 3 months with regards to board meetings, school website compliances, governance and finance best practices that the school should adopt to become a high quality school.

**VIII. Adjournment**

Y. Abdi made a motion to adjourn.

Sh. Nelson seconded the motion.

Meeting adjourned and motion was carried and was approved 5-0.